## Job Description

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Neurotherapy Technician</th>
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</thead>
<tbody>
<tr>
<td>Position Type:</td>
<td>Full-Time or Part-Time</td>
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<tr>
<td>Location:</td>
<td>Roswell, GA (a suburb of Atlanta)</td>
</tr>
<tr>
<td>Contact:</td>
<td><a href="mailto:JaclynR@jacobsladderschool.net">JaclynR@jacobsladderschool.net</a></td>
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Jacob's Ladder is an SAIS-SACS accredited, SB-10 approved private school, serving students Pre-K through twelfth grade with any kind of neurological disorder - from Down syndrome, Cerebral Palsy and Brain Injury to a range of learning disabilities, genetic disorders, and mood disorders including Oppositional Defiance Disorder, Bipolar, and Anxiety Disorders - although 60% of our students have been diagnosed with Autism.

Grounded in science, guided by love, and delivered with an unwavering commitment to see beyond diagnoses, our intensive, individualized, research-based approach works.

Jacob's Ladder students regularly reach milestones once thought impossible. On a daily basis, we see nonverbal children grasp language, children with autism establish eye contact, and children who have struggled to learn take steps toward academic achievement.

Neurotherapy is provided as an additional service as part of the clinical services.

### Duties:
- Provide Neurofeedback (NFB) therapy, NeuroField (NF) therapy, and Quantitative Electroencephalogram (qEEG) acquisitions to clients under the protocols and procedures designed by the Lead Clinician.
- Assure all treatment, medical, and behaviour plans are documented and implemented as outlined by the clients Student Care Team Lead.
- Assist in preparing for Student Care meetings by providing input into the therapeutic progress, organizing individual documentation, and ensuring all caseload spreadsheets and notes are up to date.
- Adheres to policies of the organization.
- Upholds the Standards of Excellence, in accordance with the values and mission of the organization.
- Maintain a clean and organized treatment environment, instruments, and materials.
- Complete job duties under the supervision of the Neurotherapy Lead Clinician.
- Know and comply with all HIPAA policies and regulations.

### Preferred Qualifications:
- Bachelors degree in Psychology or related field.
- Preference will be given to a BCIA certified professional or one who is willing to complete certification within 6 months.
- Experience working in a culturally diverse clinical or school setting with individuals of multiple developmental levels.
- Strong technical troubleshooting abilities.