Title: Neuro-Health Coach

Reports to: Neurofeedback Director & Executive Director

Statement of Purpose
The Neuro-Health Coach (NHC) is responsible for understanding and implementing neurophysiological training program using neurofeedback treatment approaches. NHC’s will be expected to be proficient in the technical aspects of equipment and fundamentals of treatment objectives. NHC’s will work directly with patients to provide effective training and collaborate with interdisciplinary clinical team in our branded comprehensive treatment model.

Responsibilities & Duties:
• Conduct comprehensive intake evaluations for client’s participation in neurofeedback/neuromodulation program.
• Administer computerized cognitive assessment tools, tracking client symptoms, improvements and regressions.
• Administer neurofeedback/neuromodulation protocols instructed to provide to clients.
• Proficiency in learning and interpreting simple neurophysiological features for presentation and consultation with clients.
• Meet with assigned clients on a weekly basis, high touch practice.
• Monitor progress and responses during each neurofeedback/neuromodulation session. Document appropriately
• Maintains client records, including assessments, treatment goals, number of sessions completed, protocols used, brain wave frequencies and session outcomes. Ensures all session data is documented in the client's chart.
• Administers routine EEG procedures, awareness for hygienic practice - clean and sterilizes equipment, maintains adequate supplies, determines level of maintenance required on the EEG equipment, and reports any equipment abnormalities that may alter a test or need repair.
• Computer literacy
• Strong writing skills
• Strong communication skills
• Punctual and strong time management skills

Minimum Qualifications/Requirements:

Specific qualifications:
— First Aid certification, obtain within (90) days of employment and maintain current.
— CPR certification, obtain within (90) days of employment and maintain current thereafter.
— Health Screen, obtain (60) days prior to employment or within (7) days after employment.
— TB test must be obtained within (7) days of employment
— Successful completion of a specialized training program in EEG technology is preferred.
— BCIA- Board Certification in Neurofeedback Training preferred.
Please submit inquiries to:

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